

# How to order business cards

**EMEA** 

Media Distribution

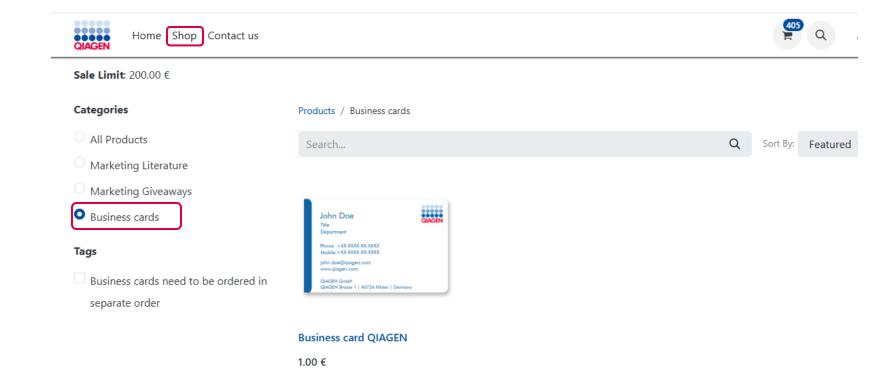




Head over to Webshop EMEA

Go to the "Shop" tab

Go to the "Business cards" tab

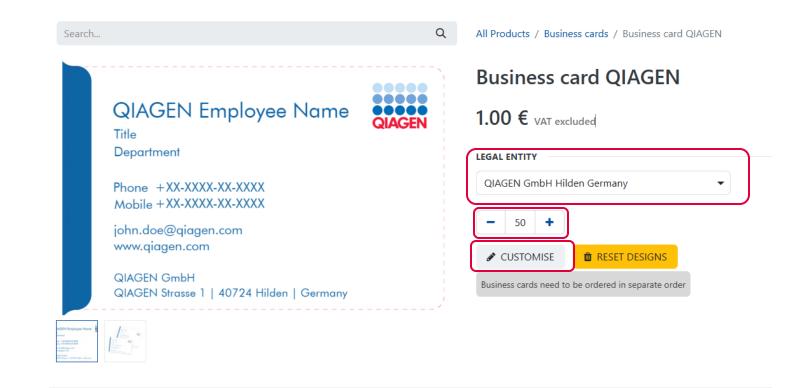




Chose the Legal Entity which should appear on the Business card

Chose the quantity you would like to order

Click "Customise"



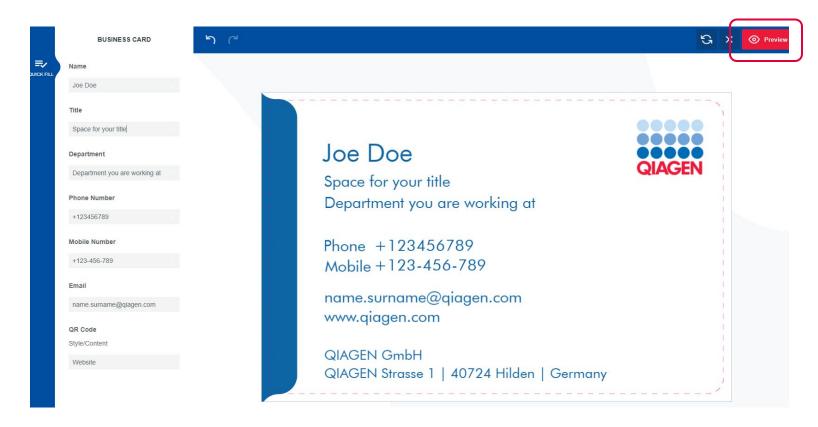


Customise your business card

Choose QR code which should be at the back:

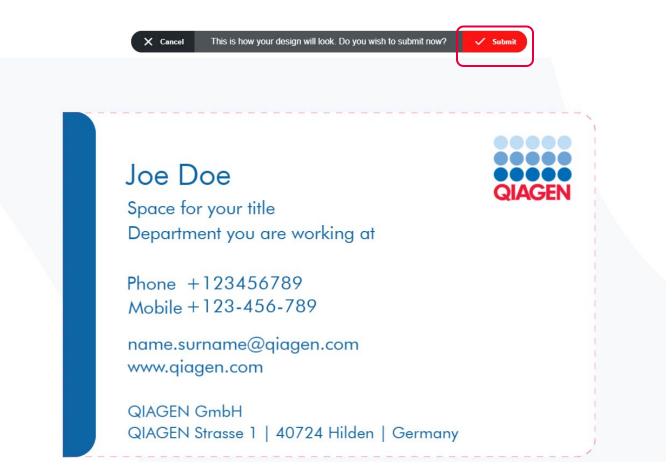
- With your contact data
- With QIAGEN.com

Please remember to click "**Preview**" and check all the data before submition.





After verifying the details, click "Submit"

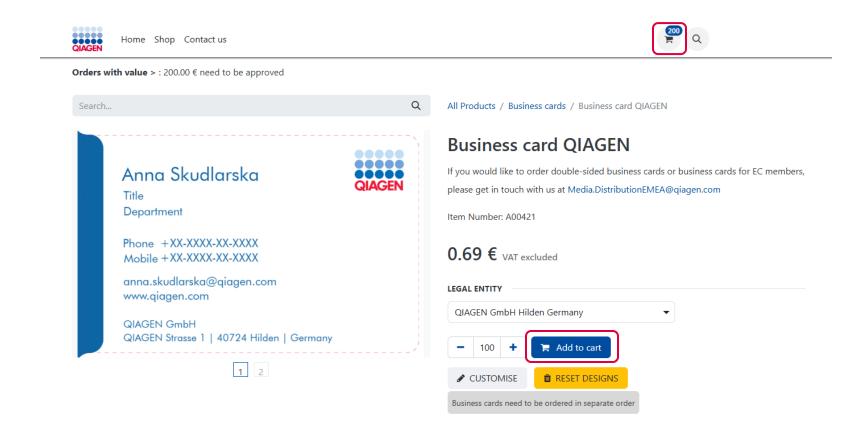




Check your data one more time

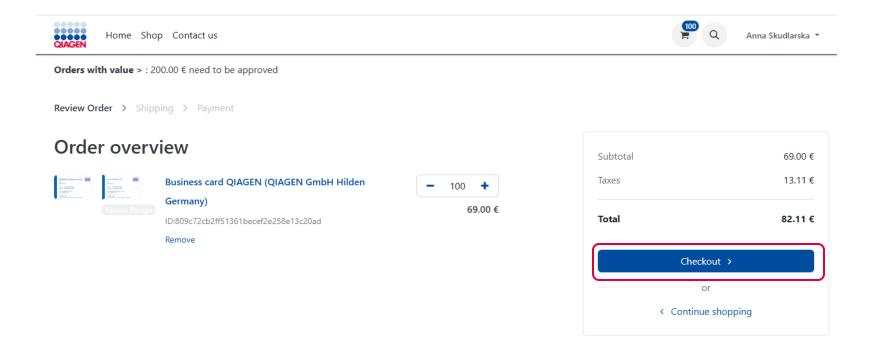
Click "Add to cart"

Click "View cart"





Click "Checkout"





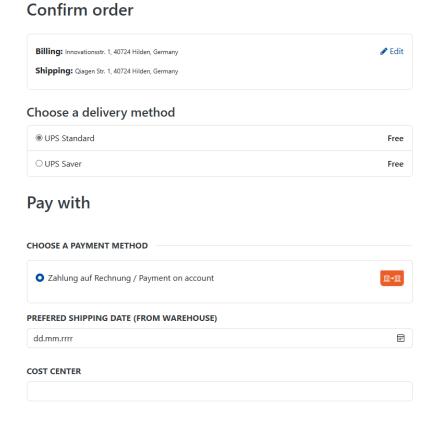
Provide shipping adress

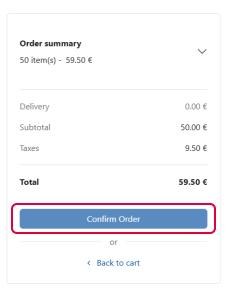
Choose the delivery method

 UPS Standard as default - it is cheaper, the delivery time 3 – 5 working days

Put your Cost Center

Clik Conifm Order







If you need Business cards with 2 adresses on both sides, Business cards for EC member or have any other questions, please contact

Media.DistributionEMEA@qiagen.com